

**CABLE ADVISORY COMMITTEE  
MINUTES OF MEETING  
FEBRUARY 12, 2009**

**The meeting was held at the PAC-TV studio and began at 6pm.**

**In attendance: Bob Carolan, Norm Bouchard, Mickie Conte,  
Dan Bush, Madeline Marcotte, Dan Hooper**

**Old Business:**

**Status of new equipment: all is up and running. Training for interested CAC members will be scheduled.**

**Old Equipment in storage: Bob has been in contact with re-cycling companies and there is interest in looking at old equipment. All equipment has been removed from the studio.**

**Programming: Bob and Dan Bush will populate the white board with the current schedule. Development of programming list for Carriage Towne News is in process.**

**Posting of minutes of town web site: all past minutes have been posted and future minutes will be forwarded to Dennise Horrocks for posting.**

**Terms of Members: A letter will be drafted to bring before the Board of Selectmen, recommending 3 year terms for CAC members. Dan Hooper has agreed to draft the letter. It was agreed that termination of terms will be as follows:**

<b>Norm Bouchard</b>	<b>April 2010</b>
<b>Mickie Conte</b>	<b>April 2010</b>
<b>Madeline Marcotte</b>	<b>April 2011</b>
<b>Dan Hooper</b>	<b>April 2011</b>
<b>Dan Bush</b>	<b>April 2012</b>
<b>Jay DeRoche</b>	<b>April 2012</b>

**Jay will be voted in by the CAC at the first meeting he attends. Dave Cantone will be voted off when a formal request is made. If no formal request is made, he will be voted off when the CAC meets with the BOS to have Jay DeRoche voted in as a new member.**

**Policies and Procedures: Madeline made copies for each member to review for discussion at a future meeting.**

## **NEW BUSINESS**

**Intent of fees from Comcast – an email was forwarded to Sean Fitzgerald and John Sherman requesting an explanation on how fees from Comcast should be used in the future. Based upon the feedback, it will be determined whether or not we request an increase of 5% from Comcast or maintain the 4.5%.**

**Bob Carolan is developing a “Future Needs Assessment” and will provide feedback at the March meeting.**

**CIP (5-10 year plan)– CAC needs to present a plan to the BOS in March. Norm will draft a plan for March meeting. It will then be presented to Sean Fitzgerald for his feedback.**

**Programming: There are several bicycling DVDs being received, but some are not being programmed in a timely manner. Dan Hooper and Norm Bouchard agreed to be trained to assist. Bob will create a list of the content coming in; what is being shown; and at what frequency. He will provide this list at the next meeting.**

**Meeting adjourned at 8pm.**

**All meetings are scheduled for the 2<sup>nd</sup> Thursday of each month and held at the PAC-TV studio. The next meeting will be held on March 12<sup>th</sup>.**

**Respectfully submitted,  
Cable Advisory Committee**