

CABLE ADVISORY COMMITTEE MEETING MINUTES

DATE: 7/2/08

CALL TO ORDER: 6 PM

PRESENT: BUZZY BLINN, NORM BOUCHARD, BOB CAROLAN, MICKIE CONTE, DAN HOOPER, MADDY MARCOTTE, LORI SCHACTMAN

OLD BUSINESS

Status of inventory: Will be completed by 7/6/08 and submitted to Finance Department b 7/8/08.

Camera/Lighting recommendations: Bob Carolan will put a proposal together to bring before the BOS.

Water heater update: replacement part was installed.

Status of New Doors/Door Locks: Norm Bouchard will confirm status at the 7/24 Cable Meeting.

Air Conditioning/Heat Control: Waiting for new thermostat. Bob will follow up with Ray Durbin.

Other Discussions

Alarm System: Currently paying \$384.00/year for an alarm that is not activated.

Cable Coordinator Responsibilities: Lori will work with interim town manager to update Job Description.

Programming Replay: will be fully implemented by September 1, 2008.

Request by Recreation Department to use Camera Equipment: It was agreed that signing out camera equipment for the summer could not be allowed.

How to dispose/sell outdated equipment/cable and what is done with the funds received, if any? Buzzy will discuss with BOS and report back.

Meeting adjourned at 8:30 pm.

**Respectfully submitted by,
Mickie Conte
Cable Advisory Committee Member**