

Cable Advisory Committee  
Minutes of Meeting  
July 24, 2008

In Attendance: Madeline Marcotte, Lori Shactman, Bob Carolan, Norm Bochar, Dan Hooper, Dave Cantone, Buzzy Blinn. Excused Absences: Dan Bush, Mickie Conte.

Bob introduced Kevin Long, Owner of Access A/V in Concord, NH. Kevin has had dealings the Town of Plaistow for many years and is responsible for the installation of the new digital equipment in the studio.

Kevin showed us a JVC HD camera, set up in studio mode. He took many questions from members of the Committee regarding the need for HD, the ease of operation, and the cost.

The cost of the cameras are \$14,000 each with full studio set-up. The cameras are removable for off-site use.

A Plaistow resident called the studio complaining about the removal of more programs from the Basic cable service. His name is Walter Proctor. Bob took all of his information and will pass it along to the Town's Attorney representing the Comcast renewal.

Madeline wants to remind Bob about submitting his reports starting 8/08.

Update on studio repairs:

Maddy has called Clayton regarding thermostat settings. He said he won't be replacing thermostat until September. We have to remind him that we have no temperature controls in the evenings whatsoever.

The hollow door has been replaced with a fire door but new locks were not installed as per requested by Norm. Bob will talk with Dave Bowles to replace all locks and provide 5 keys. Lori mentioned as soon as the locks are changed, and keys are distributed, she will call Pulsar and set up the security system with codes.

Committee still discussing setup of studio equipment and putting programming on the air.

Bob said it was "still a work in progress". Dan Hooper wants logistical layout or a schematic of how to operate all of the equipment should no one else knows the workings of the technical aspects of the studio. When the new cameras and lighting are purchased and in the studio, we will need another layout or schematic for the production side.

Maddy spoke about meeting notifications. We have to notify Ruthie regarding meeting dates. We will be meeting every 3<sup>rd</sup> Thursday of each month at 6p.m. We would like whoever is updating the website to update our committee site to reflect our new meeting schedule. *\*we have since found out the Ruthie notifies Bob about putting meeting schedules on the message board so there is no reason to go through Ruthie.*

Buzzy was at the meeting with the Interim Town Manager.  
Buzzy said that the Selectmen call the shots. They are having a tough time getting a new Town Manager.

Bob voiced concerns regarding Public Library wanting live feed.

The committee has to get ready to put our request for new equipment in front of the Interim Town Manager.

There has been no money put into the Cable Trust since 2002, but the money is in the General Fund.

Buzzy will get more information about monies and the bidding process for the new cameras, etc.

Bob attended mostly technical workshops in Washington, DC. Bob said that people at the convention questioned Comcast's future with HD.

Bob mentioned all vendors dropped pricing for HD equipment.

In regards to a request, a discussion started about duplicating programming on DVDs. How much and who does it and who gets the money was discussed. Committee agreed that we have enough to do right now and this was a topic that would come up again at a later date. By law, we have to provide either written or visual copies.

Maddy asked Dan Hooper for RSAs to have on file regarding Cable Public Access.

Dan Hooper wants programming guide from Nexxus directly to Web Site.

Next Meeting August 21, 2008.

End of Meeting